



Canadian Association of University Teachers  
Association canadienne des professeurs et professeurs d'université

# Memorandum 25:07

**Date:** January 30, 2025

**To:** Presidents and Administrative Officers  
Local, Federated and Provincial Associations

**From:** David Robinson, Executive Director

**Re:** **Internal Academic Staff Association Policies**

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CAUT is seeking your assistance in ensuring the repository on [Internal Academic Staff Association Policies](#) is current and comprehensive. Please share any new or updated internal academic association policies. Your contributions are vital in maintaining a robust resource that helps academic staff associations develop and improve internal policies needed to protect their members and avoid legal exposure. CAUT recommends that associations have their own internal policies distinct from the employer's.

The repository is being expanded to include examples of **equity surveys** and **bargaining surveys** from associations. If you have relevant materials to add, please forward to us.

If you would like to have your association's internal governance policies added to the repository, please contact us at [research@caut.ca](mailto:research@caut.ca).

To explore the repository, log in to the "[Members' Area](#)" of the CAUT website and navigate to "**Member Association Tools**". The repository can be accessed by province, association or by the following topics:

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| ■ <a href="#">Accessibility &amp; Accommodation</a> | ■ <a href="#">Financial Management</a>                                     |
| ■ <a href="#">Bargaining &amp; Job Action</a>       | ■ <a href="#">Grievance &amp; Arbitration</a>                              |
| ■ <a href="#">Child &amp; Dependent Care</a>        | ■ <a href="#">Health &amp; Safety</a>                                      |
| ■ <a href="#">Committee Terms of Reference</a>      | ■ <a href="#">Human Resources</a>  |
| ■ <a href="#">Communication</a>                     | ■ <a href="#">Leadership &amp; Governance</a>                              |
| ■ <a href="#">Compensation</a>                      | ■ <a href="#">Privacy, Freedom of Information &amp; Records Management</a> |
| ■ <a href="#">Conflict of Interest</a>              | ■ <a href="#">Representation</a>   |
| ■ <a href="#">Consolidated Policy Documents</a>     | ■ <a href="#">Scholarship</a>  |
| ■ <a href="#">Constitution &amp; Bylaws</a>         | ■ <a href="#">Travel &amp; Expense</a>                                     |
| ■ <a href="#">Donations &amp; Financial Aid</a>     | ■ <a href="#">Voting &amp; Election</a>                                    |
| ■ <a href="#">Equity &amp; Anti-Racism</a>          |  |