

# Memorandum

**Date:** November 4, 2019

**To:** Presidents, Secretaries and Administrative Officers  
National Executive Board

**From:** David Robinson, directeur général

**Re:** **First Call – 7th Triennial Convention of NUCAUT**

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Pursuant to NUCAUT By-Law 9.3, this memo will serve as notice that the 7<sup>th</sup> Triennial Convention will be held in Vancouver on **Sunday, May 3, 2020**. Please note that this date is immediately prior to the Canadian Labour Congress Convention that starts on May 4, 2020 and continues until Friday, May 8.

The NUCAUT Convention will run from 1:00 pm until 6:00 pm. Details about the meeting venue will be provided by January. Registration will take place outside the Convention meeting room from 12:00 pm to 12:45 pm, and a light lunch will be available.

Each member organization is entitled to one voting delegate for the first five hundred (500) or fewer members and one additional voting delegate for each additional five hundred (500) members or major fraction thereof. The President, Vice-President, Treasurer and Members-at-Large of NUCAUT have full status as voting delegates at the Convention by virtue of Office and hold one (1) vote each. Member organizations bear the Convention expenses of their delegates.

NUCAUT delegate credential forms will be circulated in January and will be due no later than 30 days before Convention. Locals are strongly encouraged to ensure representation of women, Indigenous workers, workers of colour, workers with disabilities, LGBTQS, and young workers as part of their delegations.

Any member organization may submit resolutions or amendments to the by-laws. Resolutions and by-law amendments must be received at the NUCAUT office *at least ninety (90) days* before the opening of Convention.

The deadline to receive resolutions and by-law amendments is **February 3, 2020**.

Resolutions and by-law amendments will be circulated to all member organizations at least forty-five (45) days prior to the commencement of Convention. Emergency Resolutions will be accepted at the Convention up to the deadline established on the agenda.

The CLC will soon be issuing credential forms and information about its Convention. This will include information about which hotels in Vancouver have been reserved for Convention delegates and how to make reservations. Delegates will need to make reservations through the process set up by the CLC.

If you have any questions about the NUCAUT Convention at this time, please do not hesitate to contact me ([robinson@nucaut.ca](mailto:robinson@nucaut.ca) or 613.820.2270).