



Canadian Association of University Teachers  
Association canadienne des professeures et professeurs d'université

# Memorandum 22:41

**Date:** September 26, 2022

**To:** Presidents of Local, Federated and Provincial Associations  
CAUT Executive Committee

**From:** Ted Montgomery, Chair, Elections and Resolutions Committee

**Re:** **Call for Nominations: Representative-at-Large (Aboriginal)**

Due to the incumbent being appointed to a senior administrative position, CAUT is seeking nominations to fill a vacancy for the position of **Representative-at-Large (Aboriginal)** on the Executive Committee.

When a vacancy arises on the Executive Committee, a special election is held at the earliest meeting of CAUT Council. A candidate elected to the position shall serve the remainder of the term of office and is eligible for re-election.

The deadline for submitting nominations is **November 1, 2022**.

Elections by secret ballot will take place during the CAUT Council meeting to be held in Ottawa, **November 25-26, 2022**.

The nomination procedures, description of the position and term of office, and CAUT's Release Time Policy are available on the [CAUT website](#).

*Nominations of members of marginalized groups are encouraged, including but not limited to Aboriginal peoples; women; racialized academic staff; academic staff with disabilities; and lesbian, gay, bi-sexual, trans, queer, and two-spirited academic staff.*

## **Nomination Procedures**

All candidates are required to submit a Nomination Package.

### **Documentation Required for Nomination Package**

#### **1. Executive Committee Nomination Form**

All candidates must submit a completed [Nomination Form](#).

## **2. Letter of Nomination**

All nomination packages must include a letter of nomination. Please note that self-nominations will not be accepted. The letter of nomination will be included in the Council delegates' kit and available online.

## **3. Candidate Statement**

All candidates must complete a statement of no more than 750 words that includes the agreement of the candidate to serve if elected and outlines their experience in academic staff association matters, their reasons for seeking election, and priorities and issues on which they feel CAUT should focus. Statements will be translated into English or French as applicable and will be included in the Council delegates' kit and available online.

Statements must not contain hyperlinks or attachments. A photo submission should be emailed to [CAUTnominations-candidaturesACPPU@caut.ca](mailto:CAUTnominations-candidaturesACPPU@caut.ca) and be at least 500 pixels wide by x 800 pixels tall at 150 DPI in JPEG or PNG format.

Nominations should be sent to:

Ted Montgomery  
Chair, Elections and Resolutions Committee  
Canadian Association of University Teachers  
2705 Queensview Drive  
Ottawa, ON K2B 8K2  
Email: [CAUTnominations-candidaturesACPPU@caut.ca](mailto:CAUTnominations-candidaturesACPPU@caut.ca)

## **Description of Position & Term of Office**

### **Representative-at-large (Aboriginal) (Term ending April 2023)**

The position is responsible for undertaking duties as decided by the Officers and the Executive Committee and will serve as the Executive Committee liaison to the Aboriginal Post-Secondary Education Working Group.

## **CAUT Release Time Policy**

For information regarding release time for CAUT Executive Committee members, please consult the [CAUT Release Time Policy](#).