

Memorandum 21:63

Date: October 21, 2021

To: Presidents, Local, Federated and Provincial Associations
CAUT Executive Committee
Elections and Resolutions Committee
President, CAUT Defence Fund
President, NUCAUT

From: Brenda Austin-Smith, President

Re: **Notice of CAUT Council Meeting**
November 25 - 26, 2021 – 12:30 pm to 4:30 pm (Eastern Time)

This notice is being sent by electronic communication in accordance with the terms and conditions set forth in the CAUT By-law Number 1.

Notice of Council

The CAUT Council meeting will take place **Thursday, November 25** and **Friday, November 26, 2021**, from **12:30 pm to 4:30 pm (Eastern Time)**. Due to ongoing restrictions because of the COVID-19 pandemic, delegates will be able to participate via videoconferencing.

The agenda for the meeting as well as a registration link are available on the CAUT Council website at: <https://council.caut.ca/>.

Conference Platform (Chime)

The Conference Platform (Chime) is an integrated website that will provide access to registered delegates to a livestream of the meeting proceedings, all meeting documents, details on attending the information sessions and orientation session for new Council delegates, as well as profiles of recipients of CAUT awards.

Details for accessing the Conference Platform will be provided to registered delegates on **Monday, November 15**.

Proposed Amendments to Policy Statements and Model Clauses

Considering the virtual format of Council, the Elections and Resolutions Committee is requiring that any amendment to CAUT policy statements be received in advance. Delegates are asked to submit proposed amendments by **November 12, 2021** using the [Council Motion Sheet](#).

The following policy document (attached) is being presented at the upcoming Council meeting under ***Council Item 09. Policy Statements and Administrative Policies:***

- 09. (a)(i) Guidelines for Decision-making within the Academic Staff Association during the Collective Bargaining Period

Please note that amendments **must** be received by this deadline to facilitate translation. Amendments **will not** be accepted during the virtual Council meeting.

Member Resolutions

Member associations wishing to put forward a resolution are asked to complete a [Council Motion Sheet](#) available on the Council website. The deadline for submitting resolutions is **November 12, 2021**.

If you have any questions pertaining to Council, please contact Marcel Roy (roy@caut.ca or 613-726-5167).