



Canadian Association of University Teachers
Association canadienne des professeures et professeurs d'université

Memorandum 20:73

Date: November 19, 2020

To: Presidents of Local, Federated and Provincial Associations
CAUT Executive Committee

From: Ted Montgomery, Chair, Elections and Resolutions Committee

Re: **Call for Nominations to CAUT Executive Positions**

Nominations are being actively sought for election to the CAUT Executive Committee, namely:

- President
- Vice-President
- Chair of the Academic Freedom & Tenure Committee
- Chair of the Contract Academic Staff Committee
- Co-Chair of the Equity Committee
- Representative-at-large (Quebec)
- Representative-at-large (Aboriginal)
- Representative-at-large (Francophone)
- Two Representatives-at-large (General)

Deadline date for nominations to all positions: **March 1, 2021**. Elections will take place at the CAUT Council meeting in Ottawa – April 22-25, 2021.

Nominations of members of marginalized groups are encouraged, including but not limited to Aboriginal peoples; women; racialized academic staff; academic staff with disabilities; and lesbian, gay, bi-sexual, trans, queer, and two-spirited academic staff.

The nomination procedures, description of positions, terms of office and CAUT release time policy outlined below are also available on the [CAUT website](http://www.caut.ca).

Nomination Procedures (Click [here](#) to download the nomination form)

Nominators should include:

- a letter of nomination;
- the agreement of the nominee to serve if elected; and

- a completed copy of the [Executive Committee Nomination Form](#).

Nominations should be sent to:

Ted Montgomery
Chair, Elections and Resolutions Committee
Canadian Association of University Teachers
2705 Queensview Drive
Ottawa, ON K2B 8K2
Fax: (613) 820-7244
Email: CAUTnominations-candidaturesACPPU@caut.ca

Description of Positions

President

Responsible for guiding the affairs of the Association between meetings of Council and for ensuring that policies approved by Council are implemented. A nominee for the position of President should have had considerable experience in academic staff association affairs at the local level.

Vice-President

Responsible for assisting the President with his or her responsibilities and undertaking other duties as decided by the Executive Committee.

Chair of the Academic Freedom and Tenure Committee

Responsible for chairing the Academic Freedom and Tenure Committee and undertaking other duties as decided by the Officers and Executive Committee. A nominee for the position of Chair of AF&T should have considerable experience in dealing with academic freedom issues and shall normally have served at least one year on the Committee.

Chair of the Contract Academic Staff Committee

Responsible for chairing the Contract Academic Staff Committee and undertaking other duties as decided by the Officers and Executive Committee. A nominee for the position of Chair of the CAS Committee should have considerable knowledge of and experience in dealing with contract academic staff issues and shall normally have served at least one year on the Committee.

Co-Chair of the Equity Committee (1)

Responsible for co-chairing the Equity Committee and undertaking other duties as decided by the Officers and Executive Committee. A nominee for the position of co-chair of the Equity Committee should have considerable experience in matters of equity. At least one of the co-chairs must be a woman.

Representative-at-large (Quebec)

Responsible for undertaking duties as decided by the Officers and the Executive Committee.

Representative-at-large (Aboriginal)

Responsible for undertaking duties as decided by the Officers and the Executive Committee. Will serve as the Executive liaison to the Aboriginal Post-Secondary Education Working Group.

Representative-at-large (Francophone)

Responsible for undertaking duties as decided by the Officers and the Executive Committee. Will serve as the Executive liaison to the Executive's Francophone Committee.

Representatives-at-large (General) — 2 positions

Responsible for undertaking duties as decided by the Officers and the Executive Committee.

Term of Office

- President — one year
- Vice-President — one year
- Chair, Academic Freedom & Tenure Committee — two years
- Chair, Contract Academic Staff Committee — two years
- Co-Chair, Equity Committee — two years
- Representative-at-large (Quebec) — one year
- Representative-at-large (Aboriginal) — one year
- Representative-at-large (Francophone) — one year
- Representatives-at-large (General) — one year

FOR INFORMATION REGARDING RELEASE TIME FOR CAUT EXECUTIVE COMMITTEE MEMBERS, VIEW THE [CAUT RELEASE TIME POLICY](#).