



Canadian Association of University Teachers  
Association canadienne des professeures et professeurs d'université

## Memorandum 19:45

**Date:** December 12, 2019

**To:** Presidents and Administrative Officers  
Local and Federated Associations

**From:** David Robinson, Executive Director

**Re:** **Forum for Chief Negotiators**  
**Delta Ottawa Hotel, 101 Lyon Street, Ottawa**  
**Friday, 20 March (8:00 a.m.) to Saturday, 21 March (5:00 p.m.) 2020**

I am pleased to announce that the next CAUT Forum for Chief Negotiators will be held March 20 to 21, 2020 at the Delta Ottawa City Centre Hotel. The Forum is an important opportunity for chief negotiators to develop new skills and to share strategies and experiences with colleagues across the country.

CAUT will cover the cost of transportation to Ottawa for an association's Chief Negotiator according to the [Policy on Reimbursement of Participants' Expenses for CAUT Workshops](#). Subsidies for accommodation and meals are available only for smaller associations.

Airline reservations **must** be made directly with CAUT's Travel Agency, W.E. Travel (1-888-676-7747 or 604-253-5585 in Vancouver). W.E. Travel will require the **booking code 6-5415** in order to make travel reservations and they will bill CAUT directly. Please book your air travel as early as possible to take advantage of the lowest fares. CAUT policy is to use unionized transportation carriers unless there is no other option available.

Registration and hotel information will be available on the [CAUT website](#). The agenda will be posted shortly.