



Canadian Association of University Teachers
Association canadienne des professeures et professeurs d'université

CAUT Forum for New Presidents

Friday, June 9 and Saturday, June 10, 2023

9:00am – 5:00pm (Eastern Time)

Marriott Hotel Ottawa

Forum Overview

The purpose of the Forum is to review the services and support offered by CAUT; to discuss the role and responsibilities of academic staff association presidents and their relationships with their members, executive, and committees; to examine ways of building stronger associations and engaging members; and to build a network among colleagues who are new presidents or presidents-elect of associations.

Draft Agenda

Friday, June 9

- 08:00 – 09:00 **Breakfast** (*provided*)
Rideau Salon (3rd floor)
- 09:00 – 09:30 **Welcome, Territorial Acknowledgement, Introductions and Forum Overview**
Wellington Salon (3rd floor)
- Peter McInnis, CAUT President
 - David Robinson, CAUT Executive Director
- 09:30 – 10:30 **Field guide to CAUT**
Overview of the organizational structure of CAUT, and support and services for member associations
- 10:30 – 11:00 **Break**
- 11:00 – 12:30 **Understanding your fiduciary and legal responsibilities**
- 12:30 – 13:30 **Lunch** (*provided*)
Rideau Salon (3rd floor)
- 13:30 – 15:00 **Building stronger associations**
- Association renewal
 - Membership engagement and organizing

- 15:00 – 15:30 **Break**
- 15:30 – 17:00 **Dealing with the media**
- Media relations
 - Exercise: Preparing for and handling a media interview
- 17:00 **Recess**
- 18:00 – 19:00 **Dinner** *(provided)*
3 BRASSEURS, 240 Sparks Street

Saturday, June 10

- 08:00 – 09:00 **Breakfast** *(provided)*
Rideau Salon (3rd floor)
- 09:00 – 10:30 **Handling difficult situations**
Wellington Salon (3rd floor)
- Member complaints and grievances
 - Member v. member conflicts
 - Divisions in the association
- 10:30 – 11:00 **Refreshment break**
- 11:00 – 12:30 **Discussion: Key issues in post-secondary education**
- Identifying key public policy issues affecting academic staff
 - Leveraging our political power
- 12:30 – 13:30 **Lunch** *(provided)*
Rideau Salon (3rd floor)
- 13:30 – 15:00 **Governance and leadership**
Academic staff association governance
- The President's relationship with:
 - Membership
 - Executive
 - Bargaining team
 - University/college administration
 - Other campus unions and student organizations
 - Community and labour groups
- 15:00 – 15:30 **Break**
- 15:30 – 17:00 **General discussion and wrap-up**
Questions and discussion about other issues not covered in the agenda
- 17:00 **Adjournment**